

Messages Message from the ACFE Board

REGIONAL COUNCILS ACTION PLAN - Regional Councils have now prepared 2012 action plans for each region. Each Action Plan highlights areas of priority for the Council's efforts in 2012 based on analysis of regional data and each Council's own deliberations. The plans present potential opportunities for Learn Local organisations based on their learner profiles and goals for 2012. These plans will be circulated by ACFE Regional offices – we encourage you all to make the time to read your Council's Action Plan.

...each Action Plan highlights areas of priority for the Council efforts in 2012...

Contact your regional office for more information.

Skills Victoria online resource: *Guide to final reporting - 2011*

As the year draws to a close, training organisations are finalising data uploads to SVTS. To help with this process, Skills Victoria has recently published a new online resource. The *Guide to final reporting - 2011* is a 52 page gem to help get your data clean, complete and done on time!

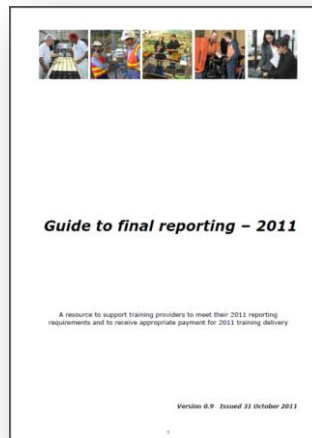
Your essential guide to getting your data clean, complete and done on time.

The layout is user-friendly and the checklist at the start will help you know that you have met all the data reporting requirements. There is clear information on using correct Outcomes Codes – particularly for students that withdraw.

Where do you access the guide?

The guide is available on the SVTS website after you log in. Contact your regional office if you have any questions or problems finding it online.

Just a reminder, the deadline for submission of all 2011 training activity data is **5 pm, Sunday 15 January 2012**. After this time, no further submissions of 2011 data can be accepted.



Join us on



Diary Dates*

*STATE-WIDE DATES ONLY. REFER TO REGIONAL CONTENT FOR OTHER RELEVANT DATES, p3

- Dec receive, sign and return Activity Schedule for 2012 delivery
- Dec deadline for Learner satisfaction Survey uploads
- Jan round 3 Capacity & Innovation Fund opens
- Jan 15 deadline for submission of 2011 data to SVTS



Congratulations to the staff of Sandybeach Centre, winner of "Community Based Learning provider of the Year 2011"
 Pictured L-R: Rachael Bausor, Deputy Executive Officer; Jeanette Brown, CEO; Jeannette Rawlinson, Chairperson; Trina Williams, Education Manager; Judy Bissland, Operation and Client Services Manager. Full story p2

CONGRATULATIONS TO OUR COMPETITION WINNERS!

We are happy to congratulate Jessica St Clair of West Wodonga - who is the proud owner of a new iPad 2!

Also the following people take home a Ticketek voucher values at \$150 - Sophie Strang of Hughesdale, Ty Edwards of Carrum Downs and Hayrunnisa Okur of Glenroy.

We had a fantastic response - thank you to all that entered and congratulations to all our winners!



Spotlight on Learn Local Award Winner *Outstanding Koorie Achievement* – Wimmera HUB

Each month, we are celebrating the winners of the [2011 Learn Local Awards](#). In this issue, we congratulate Outstanding Koorie Achievement winner, Wimmera HUB in Horsham. Its flexible, partnered response to meet a specific learning need has led to positive changes for the learners, and a cash prize.

The Department of Sustainability and Environment (DSE) in the south west area engaged Wimmera HUB

The HUB successfully adapted several courses to better suit... the learning styles

to deliver training to Indigenous trainees and workplace-training facilitators to help Koorie community members gain ongoing employment with DSE. The HUB successfully adapted several courses to better suit Indigenous learners' preferred learning styles. The

HUB also formed a partnership with Western District Employment Access (WDEA) to provide employability skills, including resume development, application letter writing, addressing selection criteria, personal presentation and interview skills. This helped trainees get ready to apply for ongoing positions at DSE at the conclusion of their traineeship.

Wimmera HUB received a cash prize of \$5,000 for winning this award.



Wimmera HUB learners developing skills to support future work with DSE. Left-Right: Back Row Paul Britten, Allan McDonald, Joshua Ferguson, Tim Mitchell; Front Row Chris Dixon, Tyson Seacombe, Robbie Ellis, Matthew Sailor, Jason Strawbridge.



Read about all the Learn Local Award categories. Which one would you nominate for? [Click here...](#)

It's e-easy to e-newsletter! Co-branding with Learn Local

Buchan Neighbourhood House located in remote Gippsland has grabbed the co-branding bull by the horns and was the first organisation to share their new-look newsletter with their regional office.

Evelyn Schmidt had this to say about using the template off the [Learn Local wiki](#): "I just love the e-newsletter! I can write something briefly then add links to the webpage. I've found I can distribute them faster than the way we used to do our newsletter. I also make printed copies for our customers who prefer a paper version."

Visit the wiki page for a range of Learn Local [templates](#) you can use in your organisation.

Recent Memos

GENERAL MEMOS – [click and read!](#)

- 2011/38 Victorian Public transport concession Card – Approved Accredited Courses Only (with one attachment)

CAPACITY INITIATIVE MEMOS – [click and read!](#)

- No new memos since last issue

Sandybeach Centre wins national award

The prestigious Adult Learning Australia award for Community Based Adult Learning Provider of the Year went to Learn Local organisation, Sandybeach Centre. This award recognises "outstanding achievement and contribution as a provider of adult learning".

Sandybeach has continued to grow largely due to the centre's commitment to personalising the individual learning experience and addressing any specific barriers. It has shown a high level of innovation in their use of virtualisation technology, which has been used across Victoria as an example of ICT best practice.

Sandybeach Centre CEO Jeanette Brown (pictured) said "I know that our staff do a wonderful job, and it's great to see that rewarded. We are very proud to bring such a high-profile national award back to Sandringham". The organisation is also a national finalist for the National Focus Awards - Community Pathways to VET.

Sandybeach Centre is located in a beachside suburb in Melbourne's southern region. [Click here](#) to read more.



Join us on



FACEBOOK TWITTER YOUTUBE WIKI

...or email us at learnlocal@edumail.vic.gov.au



"I can distribute e-newsletters faster than the way we used to do our newsletter" says Evelyn Schmidt (far right) of Buchan Neighbourhood House. Also in picture L-R Karen King, Doug Stephenson, Rhonda Coates



Southern Metropolitan REGIONAL INFORMATION

SOUTHERN METROPOLITAN REGIONAL CALENDAR

3 December 11	End of Year Enrolment Activity Report due at Regional Office
31 December 11	Learner Satisfaction Survey Closes
15 January 12	SVTS closes
29 February 12	Learn Local Term 1 Forum
30 March 12	Commonwealth Equipment Acquittals due
6 June 12	Learn Local Term 2 Forum
5 September 12	Learn Local Term 3 Forum
14 November 12	Learn Local Term 4 Forum

Interesting Internet Facts in AU

- Around 9,425,560 people are using Facebook in Australia.
- Users spend on average 5 hours per day on Facebook. Twitter, LinkedIn, MySpace, digg and orkut,
- Most people are using Google as a major source for searching information online.
- Highest Web audience are males aged between 15 to 24 in Australia.



A House Around The Corner

Sandybeach Centre has been featured on Channel 31's **A House Around The Corner**, in an episode talking about their Community Lunch. Have a look at the episode on You Tube, <http://www.youtube.com/watch?v=ArLQgf5Y7B8>.

All 12 episodes aired on Channel 31 over October/November 2011 can be found on You Tube.



*Robyn, Miriam, Janine
and Kathy
wish everyone safe
holidays, a
merry xmas and happy
new year!*

Office of Multicultural Affairs and Citizenship (OMAC) "Community Grants Program":

Organisational Support Grants – financial assistance towards the general activities of multicultural organisations, including multicultural senior citizens clubs.
Strengthening Multicultural Communities – support for projects that increase the capacity of new and emerging communities and multicultural networks. Priority is given to projects that provide assistance to migrant and refugee women or young people and local heritage projects that document the contribution of migrants and refugees in Victoria.

Buildings and Facilities Improvement Grants – assistance for ethno-specific or multicultural community organisations to undertake minor upgrades or improvements to buildings they own.

Educational Program Grants - support for new and existing community languages schools including school-based professional development programs for teachers and students undertaking international language immersion.

Promoting Multicultural and Multifaith Harmony - partnership projects that promote interfaith dialogue and community harmony; and projects that develop the capacity of interfaith networks to promote interfaith dialogue and community harmony.

Apply online through www.multicultural.vic.gov.au/grants or call 9651 0629 for an application form. **Applications close Friday 16 December 2011**

Employment Opportunities

ACFE, ACE, RTO and TAFE managers can post adult literacy, language and numeracy practitioner job ads in eVALBEC. Send your request (50 words limit) to info@valbec.org.au by the 26th of the month.

EasyGrants - Australia's most comprehensive monthly grants newsletter

Find a grant for your group - Share in billions of dollars of Federal and State Government, philanthropic and corporate grants funding
http://www.ourcommunity.com.au/funding/grant_main.jsp

2011 Capacity and Innovation Fund Round 2 Projects

Congratulations to the following organisations on being successful with their applications;

- **Community One** – Quality Management system Implementation
- **Dandenong Neighbourhood House** – Developing Strategy
- **Endeavour Hills Uniting Care N/H Centre** – Work Wise and Well
- **Hampton Park Community Centre** – Career Guidance Development Program
- **Langwarrin Community Centre** – Strengthening our Learn Local Business Partnerships
- **Moongala Women's Community House** – Revisioning & Resourcing Moongala's Future
- **Narre Community Learning Centre** – Data
- **Prahran Community Learning Centre** – Talking Learning, Changing
- **Wellsprings For Women** – Wellsprings' Learn Local Sustainability Project