

Message from the ACFE Board

REGIONAL COUNCILS ACTION PLAN - Regional Councils have now prepared 2012 action plans for each region. Each Action Plan highlights areas of priority for the Council's efforts in 2012 based on analysis of regional data and each Council's own deliberations. The plans present potential opportunities for Learn Local organisations based on their learner profiles and goals for 2012. These plans will be circulated by ACFE Regional offices – we encourage you all to make the time to read your Council's Action Plan.

...each Action Plan highlights areas of priority for the Council efforts in 2012...

Contact your regional office for more information.

Skills Victoria online resource: *Guide to final reporting - 2011*

As the year draws to a close, training organisations are finalising data uploads to SVTS. To help with this process, Skills Victoria has recently published a new online resource. The *Guide to final reporting - 2011* is a 52 page gem to help get your data clean, complete and done on time!

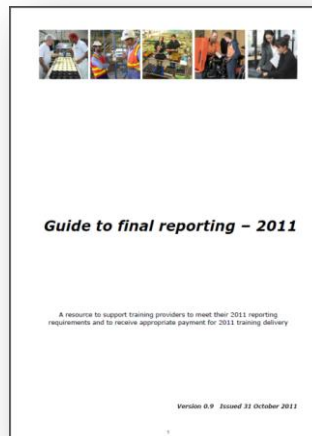
Your essential guide to getting your data clean, complete and done on time.

The layout is user-friendly and the checklist at the start will help you know that you have met all the data reporting requirements. There is clear information on using correct Outcomes Codes – particularly for students that withdraw.

Where do you access the guide?

The guide is available on the SVTS website after you log in. Contact your regional office if you have any questions or problems finding it online.

Just a reminder, the deadline for submission of all 2011 training activity data is **5 pm, Sunday 15 January 2012**. After this time, no further submissions of 2011 data can be accepted.



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Diary Dates*

*STATE-WIDE DATES ONLY. REFER TO REGIONAL CONTENT FOR OTHER RELEVANT DATES, p3

- Dec receive, sign and return Activity Schedule for 2012 delivery
- Dec deadline for Learner satisfaction Survey uploads
- Jan round 3 Capacity & Innovation Fund opens
- Jan 15 deadline for submission of 2011 data to SVTS



Congratulations to the staff of Sandybeach Centre, winner of "Community Based Learning provider of the Year 2011"
 Pictured L-R: Rachael Bausor, Deputy Executive Officer; Jeanette Brown, CEO; Jeannette Rawlinson, Chairperson; Trina Williams, Education Manager; Judy Bissland, Operation and Client Services Manager. Full story p2

CONGRATULATIONS TO OUR COMPETITION WINNERS!

We are happy to congratulate Jessica St Clair of West Wodonga - who is the proud owner of a new iPad 2!

Also the following people take home a Ticketek voucher values at \$150 - Sophie Strang of Hughesdale, Ty Edwards of Carrum Downs and Hayrunnisa Okur of Glenroy.

We had a fantastic response - thank you to all that entered and congratulations to all our winners!



Spotlight on Learn Local Award Winner *Outstanding Koorie Achievement* – Wimmera HUB

Each month, we are celebrating the winners of the [2011 Learn Local Awards](#). In this issue, we congratulate Outstanding Koorie Achievement winner, Wimmera HUB in Horsham. Its flexible, partnered response to meet a specific learning need has led to positive changes for the learners, and a cash prize.

The Department of Sustainability and Environment (DSE) in the south west area engaged Wimmera HUB

The HUB successfully adapted several courses to better suit... the learning styles

to deliver training to Indigenous trainees and workplace-training facilitators to help Koorie community members gain ongoing employment with DSE. The HUB successfully adapted several courses to better suit Indigenous learners' preferred learning styles. The

HUB also formed a partnership with Western District Employment Access (WDEA) to provide employability skills, including resume development, application letter writing, addressing selection criteria, personal presentation and interview skills. This helped trainees get ready to apply for ongoing positions at DSE at the conclusion of their traineeship.

Wimmera HUB received a cash prize of \$5,000 for winning this award.



Wimmera HUB learners developing skills to support future work with DSE. Left-Right: [Back Row](#) Paul Britten, Allan McDonald, Joshua Ferguson, Tim Mitchell; [Front Row](#) Chris Dixon, Tyson Seacombe, Robbie Ellis, Matthew Sailor, Jason Strawbridge.



Read about all the Learn Local Award categories. Which one would you nominate for? [Click here...](#)

It's e-easy to e-newsletter! Co-branding with Learn Local

Buchan Neighbourhood House located in remote Gippsland has grabbed the co-branding bull by the horns and was the first organisation to share their new-look newsletter with their regional office.

Evelyn Schmidt had this to say about using the template off the [Learn Local wiki](#): "I just love the e-newsletter! I can write something briefly then add links to the webpage. I've found I can distribute them faster than the way we used to do our newsletter. I also make printed copies for our customers who prefer a paper version."

Visit the wiki page for a range of Learn Local [templates](#) you can use in your organisation.

Recent Memos

GENERAL MEMOS – [click and read!](#)

- 2011/38 Victorian Public transport concession Card – Approved Accredited Courses Only (with one attachment)

CAPACITY INITIATIVE MEMOS – [click and read!](#)

- No new memos since last issue

Sandybeach Centre wins national award

The prestigious Adult Learning Australia award for Community Based Adult Learning Provider of the Year went to Learn Local organisation, Sandybeach Centre. This award recognises "outstanding achievement and contribution as a provider of adult learning".



Sandybeach has continued to grow largely due to the centre's commitment to personalising the individual learning experience and addressing any specific barriers. It has shown a high level of innovation in their use of virtualisation technology, which has been used across Victoria as an example of ICT best practice.

Sandybeach Centre CEO Jeanette Brown (pictured) said "I know that our staff do a wonderful job, and it's great to see that rewarded. We are very proud to bring such a high-profile national award back to Sandringham". The organisation is also a national finalist for the National Focus Awards - Community Pathways to VET.

Sandybeach Centre is located in a beachside suburb in Melbourne's southern region. [Click here](#) to read more.

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...or email us at learnlocal@edumail.vic.gov.au



"I can distribute e-newsletters faster than the way we used to do our newsletter" says Evelyn Schmidt (far right) of Buchan Neighbourhood House. Also in picture L-R Karen King, Doug Stephenson, Rhonda Coates



NORTH WESTERN METRO

A big thank you

Thanks for all your hard work in submitting your delivery plans and A-frames for the 2012 resource allocation round. It was great to see the care and attention to detail put into the submissions and encouraging that many providers plan to increase the depth and range of their programs. There was also a pleasing increase in delivery plans for pre-accredited tasters as vocational pathways to learners.

ACFE NWMR updates

NWMR events wrap up

Our final Provider Forum of the year had our highest attendance ever, with many new faces. These events are a great opportunity to network with other providers as well as meet and greet with the ACFE NWMR team.

The final two NWMR Council Learn Local COM events of the year (one in the north and one in the west) were both a success. Your committee members enjoyed sharing their experiences in governing your organisations and hearing inspiring and thought-provoking insights from guest speakers. As a result of these events, 24 participants registered interest in joining a network, which we will facilitate. These networks will help the committees to collaborate and share ideas. If your organisation's COM member would like to join a network please let us know.

Welcome to new team member

Ben Wells is the newest member of the NWMR team. He has been in marketing and communications for over ten years. Before joining us he was at Births Deaths and Marriages, where he worked on improving customer-facing and stakeholder communications. He'll be helping us roll out the Learn Local Awareness Strategy, and anything else we throw at him!

Ben is looking for your success stories and will be in touch with you soon, so start thinking about your most recent newsworthy items.

Capacity and Innovation Grants

Congratulations to all providers who were successful in Round 2 of the Capacity and Innovation Grant applications. The time and effort in putting together your proposals is very much appreciated. It will be great to see the results coming through in 2012, as you implement your creative ideas to reach more learners. At a recent function to celebrate at Duke Street, the member for Western Metropolitan Region, Andrew Elsbury congratulated several grant recipients including Duke Street Community House, Angliss Neighbourhood House and Williamstown Community Education Centre. He noted, "Community members teaching community members- that's the best way to learn."



L-R, Bronwen Merrigan, Manager and Ormond Butler from Duke St Community House, Andrew Elsbury, Member for Western Metropolitan Region, Julie Merritt, Manager of Williamstown Community Education Centre, Meg Higgins co-ordinator at Angliss Neighbourhood House.

All the best for the festive season, we look forward to working with you in 2012.

The NWMR Team.

