

Messages Message from the ACFE Board

REGIONAL COUNCILS ACTION PLAN - Regional Councils have now prepared 2012 action plans for each region. Each Action Plan highlights areas of priority for the Council's efforts in 2012 based on analysis of regional data and each Council's own deliberations. The plans present potential opportunities for Learn Local organisations based on their learner profiles and goals for 2012. These plans will be circulated by ACFE Regional offices – we encourage you all to make the time to read your Council's Action Plan.

...each Action Plan highlights areas of priority for the Council efforts in 2012...

Contact your regional office for more information.

Skills Victoria online resource: *Guide to final reporting - 2011*

As the year draws to a close, training organisations are finalising data uploads to SVTS. To help with this process, Skills Victoria has recently published a new online resource. The *Guide to final reporting - 2011* is a 52 page gem to help get your data clean, complete and done on time!

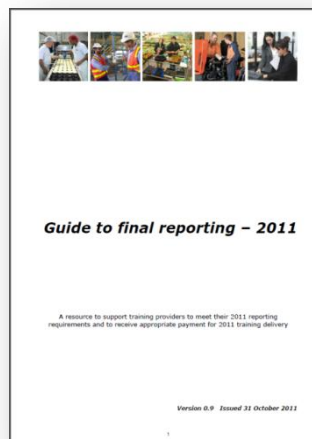
Your essential guide to getting your data clean, complete and done on time.

The layout is user-friendly and the checklist at the start will help you know that you have met all the data reporting requirements. There is clear information on using correct Outcomes Codes – particularly for students that withdraw.

Where do you access the guide?

The guide is available on the SVTS website after you log in. Contact your regional office if you have any questions or problems finding it online.

Just a reminder, the deadline for submission of all 2011 training activity data is **5 pm, Sunday 15 January 2012**. After this time, no further submissions of 2011 data can be accepted.



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Diary Dates*

*STATE-WIDE DATES ONLY. REFER TO REGIONAL CONTENT FOR OTHER RELEVANT DATES, p3

- Dec receive, sign and return Activity Schedule for 2012 delivery
- Dec deadline for Learner satisfaction Survey uploads
- Jan round 3 Capacity & Innovation Fund opens
- Jan 15 deadline for submission of 2011 data to SVTS



Congratulations to the staff of Sandybeach Centre, winner of "Community Based Learning provider of the Year 2011"
 Pictured L-R: Rachael Bausor, Deputy Executive Officer; Jeanette Brown, CEO; Jeannette Rawlinson, Chairperson; Trina Williams, Education Manager; Judy Bissland, Operation and Client Services Manager. Full story p2

CONGRATULATIONS TO OUR COMPETITION WINNERS!

We are happy to congratulate Jessica St Clair of West Wodonga - who is the proud owner of a new iPad 2!

Also the following people take home a Ticketek voucher values at \$150 - Sophie Strang of Hughesdale, Ty Edwards of Carrum Downs and Hayrunnisa Okur of Glenroy.

We had a fantastic response - thank you to all that entered and congratulations to all our winners!



Spotlight on Learn Local Award Winner *Outstanding Koorie Achievement* – Wimmera HUB

Each month, we are celebrating the winners of the [2011 Learn Local Awards](#). In this issue, we congratulate Outstanding Koorie Achievement winner, Wimmera HUB in Horsham. Its flexible, partnered response to meet a specific learning need has led to positive changes for the learners, and a cash prize.

The Department of Sustainability and Environment (DSE) in the south west area engaged Wimmera HUB

The HUB successfully adapted several courses to better suit... the learning styles

to deliver training to Indigenous trainees and workplace-training facilitators to help Koorie community members gain ongoing employment with DSE. The HUB successfully adapted several courses to better suit Indigenous learners' preferred learning styles. The

HUB also formed a partnership with Western District Employment Access (WDEA) to provide employability skills, including resume development, application letter writing, addressing selection criteria, personal presentation and interview skills. This helped trainees get ready to apply for ongoing positions at DSE at the conclusion of their traineeship.

Wimmera HUB received a cash prize of \$5,000 for winning this award.



Wimmera HUB learners developing skills to support future work with DSE. *Left-Right: Back Row: Paul Britten, Allan McDonald, Joshua Ferguson, Tim Mitchell; Front Row: Chris Dixon, Tyson Seacombe, Robbie Ellis, Matthew Sailor, Jason Strawbridge.*



Read about all the Learn Local Award categories. Which one would you nominate for? [Click here...](#)

It's e-asy to e-newsletter! Co-branding with Learn Local

Buchan Neighbourhood House located in remote Gippsland has grabbed the co-branding bull by the horns and was the first organisation to share their new-look newsletter with their regional office.

Evelyn Schmidt had this to say about using the template off the [Learn Local wiki](#): "I just love the e-newsletter! I can write something briefly then add links to the webpage. I've found I can distribute them faster than the way we used to do our newsletter. I also make printed copies for our customers who prefer a paper version."

Visit the wiki page for a range of Learn Local [templates](#) you can use in your organisation.

Recent Memos

GENERAL MEMOS – [click and read!](#)

- 2011/38 Victorian Public transport concession Card – Approved Accredited Courses Only (with one attachment)

CAPACITY INITIATIVE MEMOS – [click and read!](#)

- No new memos since last issue

Sandybeach Centre wins national award

The prestigious Adult Learning Australia award for Community Based Adult Learning Provider of the Year went to Learn Local organisation, Sandybeach Centre. This award recognises "outstanding achievement and contribution as a provider of adult learning".

Sandybeach has continued to grow largely due to the centre's commitment to personalising the individual learning experience and addressing any specific barriers. It has shown a high level of innovation in their use of virtualisation technology, which has been used across Victoria as an example of ICT best practice.

Sandybeach Centre CEO Jeanette Brown (pictured) said "I know that our staff do a wonderful job, and it's great to see that rewarded. We are very proud to bring such a high-profile national award back to Sandringham". The organisation is also a national finalist for the National Focus Awards - Community Pathways to VET.

Sandybeach Centre is located in a beachside suburb in Melbourne's southern region. [Click here](#) to read more.



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...or email us at learnlocal@edumail.vic.gov.au



"I can distribute e-newsletters faster than the way we used to do our newsletter" says Evelyn Schmidt (far right) of Buchan Neighbourhood House. Also in picture L-R Karen King, Doug Stephenson, Rhonda Coates



HUME REGION INFORMATION

It's that time of year... Christmas! Parties, presents, holidays, friends, family ... and program reporting. Don't forget to check the dates for all reporting requirements (included in this newsletter, page 1), and let us know if you are having any difficulties.



Congratulations Jessie!

Jessica St. Clair is the state wide winner of the iPad in our Learn Local competition.

Jessica is pictured receiving her certificate after completing the Pathways to Volunteering and Work course at the Albury-Wodonga Volunteer Resource Bureau. This fantastic course is part of a Capacity and Innovation funded project.

Presenting the certificate is Teju, a refugee from Bhutan, who co-facilitates the course.

Jessica now volunteers in her local community and has continued on to further studies in speech therapy.

Look out for the edition of our Learn Local newsletter to find out more about the outstanding success of the Pathways to Volunteering and Work course.....

More accolades...

Congratulations also to Birallee Park Neighbourhood House who has been named as finalist in Victoria's Keep Australia Beautiful Awards. Birallee's "Our Table to Yours" program was recognised in the Sustainable Communities category.

Calling Rural Women in the North East

Applications are now open for a Rural Women's Governance Program for women in North East Victoria. This opportunity has been provided through a partnership between the Alpine Valleys Community Leadership Program and Goulburn Murray Hume Agcare Ltd.

For further information and expressions of interest please contact:

Anne Shaw
0417 221010
projects@avclp.org.au

The great relocation sale

As you know Hume ACFE is moving in with our new cousins at DEECD. The new building at 150 Bridge Street, Benalla is complete and we will move in on **January 6 2012**. All email addresses will remain the same, *and we will forward new phone numbers as soon as possible.*

For those keen to get their hands on the many fold-back clips we have available as part of the move, Ross will be forwarding the materials list very soon.



Merry Christmas **Seasons greetings**
Feliz Navidad **Happy Holidays** **Best Wishes**

2011 has been a big year that saw some key changes to our work and yours, as well as some fantastic projects. The Hume ACFE team would like to thank you all for your hard work and dedication. We look forward to a great year in 2012 and wish you all a Happy Christmas, a great New Year and a well deserved break

A copy of the HUME Region Business Plan for 2011-2012 will be sent to all providers, for your information.

