

Messages from the ACFE Board

Congratulations to all 2011 Victorian Learn Local Award nominees and finalists - fantastic achievement by all involved! Winners will be announced at the awards luncheon Tuesday 6 September 2011. For a full list of finalists please go to www.acfe.vic.gov.au.

Sincere thanks also to those Learn Local organisations who spoke to and/or made submissions to the Governments review of VET fees and funding. The Essential Services Commission will report to Government in late 2011, with a further opportunity for providers and the public to comment on findings and recommendations.

Communications and Marketing Training

As most of you are aware, the training team from Royce Communications and various ACFE staff members have been on the road providing Communications and Marketing Training to Learn Local organisations across Victoria.

For those who have attended, remember the toolkit used in the training session is available on the [wiki](#). If you are looking to [register](#), do so quickly as places are going fast!

Learn Local success stories - Kyabram Community and Learning Centre (KCLC)

Kyabram Community and Learning Centre (KCLC) recently launched a joint campaign to promote Learn Local in conjunction with local businesses.

MYCARD encourages consumers to 'Learn Local, Shop Local' for their goods and services – enticing people to shop locally in Kyabram before visiting another town. The participating businesses set their own level of discount or benefit and inform customers when they present their loyalty card.

Enrolled students at KCLC are thrilled with the concept and businesses are signing up one after the other. Tom Ellis, Marketing Manager at KCLC, believes the MYCARD to be a sustainable business initiative – 'these links are crucial and the new Learn Local approach fits beautifully - the exciting thing is the capacity building it is doing for us; we are analysing business needs and offering local learning opportunities'.

Check us out on



or our [website](#)

or on the [Learn Local Wiki](#)

Recent Memos

[Click on this link to read the memos:](#)

- ACFE's move to Department of Education and Early Childhood Development
- ACFE Vic Government e-mentor Project: Invitation to participate
- EFT Remittance Advice to Learn Local Providers
- ACE Professional Learning Workshops offered July to December by the TAFE Development Centre

[Click on this link to read the Capacity Initiatives memos.](#)

- ACE Business Capacity Program workshops for non-RTO Learn Local Providers – Registration Open
- Improve Governance in the Learn Local Sector
- Business Mentoring for Learn Local organisations: Further Opportunity to Access a Mentor

Important Dates

(state-wide only)

Monday 29 August – Applications close, ACFE Board Capacity & Innovation Fund 2011

1 – 8 September – Adult Learners Week

Tuesday 6 September - 2011 Victorian Learn Local Awards presentation luncheon

Interesting Statistics

Over 50% of enrolments in 2010 were in short initial training courses (non-award or module-only programs). On average, learners in these courses undertook less than 50 hours of training.

About 22% of enrolments were in Certificate level I and II courses involving about 150 hours of training.

Nearly 20% of enrolments were in Certificate levels III and IV courses involving about 300 contact hours.



GREAT USE OF LEARN LOCAL POSTERS AND FLIERS – TAKEN AT TRARALGON NEIGHBOURHOOD LEARNING HOUSE

Gearing up to learn!

In July, the Geelong Advertiser showcased an uplifting story about Connor Dixon, a 16 year old boy from Lara. It talked about his achievement in Geelong's newly revamped youth training program 'You Turn'. The program is driven by Diversitat and offers automotive skills training for at risk young people struggling with mainstream education.

Connor says 'I don't really like going to school because I have trouble in an environment where I'm just sitting there and writing things, I really enjoy working with my hands and I love cars. This has been good – I've really got into it'.

Connor has taken on two VET courses at Corio Bay Senior College and is expected to undertake work experience with a local mechanic.

This program is a great opportunity for young people who are looking to develop their skills in a trade they enjoy.

Access and Equity Grants Program 2011

Congratulations to the three Learn Local organisations who successfully received a Skills Victoria Access and Equity Grant, worth approximately \$100,000 each.

CAE in partnership with Hanover Welfare Services are developing a project to support people experiencing homelessness and help them to re-engage with education and training and move through to further study or employment.

Continuing Education Bendigo in conjunction with Radius Disability Services will be developing a trade assistants 'training pathway model' for young people with a disability in the construction industry.

Students will be assisted to move from supported to open employment through the Certificate I in Manufacturing Pathways and Certificate I in Work Education.

Morrison's project in conjunction with Anchor Youth and Family Services will support young people disengaged from mainstream education by developing a service model around integrated housing, support and educational service.

Support for Learn Local Committees of Management

The 'Improved Governance in the Learn Local Sector' project is one of a suite of ACEF Capacity Initiative Projects aimed at improving the capabilities of Learn Local Organisations in the training environment.

This particular project looks at providing Committee of Management members with a framework and relevant tools to manage their education and training activities more effectively in a competitive skills delivery environment.

Representatives from ACE Vic, Community Colleges Australia, Learn Local Committees of Management, the office for the Community Sector and DEECD are supporting the development of the framework tools. Please feel free to talk to them or Jenny Newcombe if you wish to have input at this stage. A survey of all Committees of Management will be taking place in September to seek Committee of Management views on key issues.

Business Mentoring for Learn Local organisations

Once again, Small Business Mentoring Service (SBMS) have agreed to deliver free mentoring sessions to Learn Local organisations. The business world is constantly evolving and SBMS can help you move with it by providing assistance with marketing, financial and strategic planning, personnel systems / processes plus much more. This really is a fantastic opportunity to further develop your organisation – so get on board!

[Register now](#) – type ACED in the voucher code section and follow the prompts.

For more information on SBMS visit www.sbms.org.au



LEARN LOCAL ORGANISATIONS ENJOYING THE COMMUNICATIONS AND MARKETING TRAINING AT bestCHANCE IN GLEN WAVERLEY



Regional Information

ACE Business Capacity Program workshops for non-RTO Learn Local Providers – Registration Open

The next workshops for 2011 are specifically constructed to address current issues confronting *Learn Local* organisations that are not Registered Training Organisations.

This intensive 2 day workshops will be delivered by CWCC and provide opportunities for networking with other organisations from across ACFE regions. All participants will receive follow up support from CWCC after the workshops.

The next workshop is scheduled for:

- Melbourne - 7 September (10am-5pm) & 8 September (9am-4pm)

ACFE is providing a grant of \$800 per participant to cover your organisations' associated costs for staff attendance, including travel and accommodation.

The program will cover:

- Maintaining your existing client base and potentially developing new markets
- Providing a service mix to ensure financial viability
- Focusing on your medium term strategy - investing in your services, people and infrastructure
- Engaging with your community – opportunities and pitfalls
- Identifying organisation areas for improvement
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For further information see Capacity Memorandum 53 on the ACFE website. www.acfe.vic.gov.au

LEARNER SATISFACTION SURVEY

Have your students completed the survey? If not, why not?

You received an email on **4 April** with details of access password and the number of responses your organisation needs to supply.

To date only 5 organisations have responded.



**PLEASE DO NOT WAIT UNTIL
THE LAST MINUTE
DO IT NOW!**

SOUTHERN METROPOLITAN REGION CALENDAR

24 August	Free PD Communications & Marketing -- Frankston
25 August	Free PD Communications & Marketing – Narre Warren
29 August	Rnd 2 ACFEB Capacity & Innovation Funding Applications Close
31 August	Provider Forum 3 – Hampton Community Centre (Afternoon)
6 September	Learn Local Awards – Melbourne
13 September	A-Frame Workshop – CAE Melbourne
12 October	SVTS Upload & 4 th ACFE payment – Pre-Accredited
18 October	A-Frame Workshop – Longbeach Place, Chelsea
16 November	Provider Forum 4 – Dingley Village
31 December	Learner Satisfaction Service Closes

VARIATION TO DELIVERY PLANS

It is that time of the year when Learn Local organisations need to ensure they have the ability to deliver their Pre-Accredited Student Contact Hours prior to the end of the year.

Please make sure you review your delivery to date – and let the Regional Office know **if you need to return hours** for redistribution.

IT – HICCUPS AT REGIONAL OFFICE

As part of ACFE's Machinery of Government change into the Department of Education and Early Childhood Development (DEECD) our computer systems are currently being changed and are causing some issues.

Regional Office staff would like to apologise for any delays you might be experiencing with return emails etc.

2011 Learn Local Awards

Congratulations to Southern Metro finalists:
Glen Eira Adult Learning Centre– Innovation in Learning
Cheltenham Community Centre – Outstanding Pre-Accredited Program

Well done to all organisations in the region who submitted nominations – better luck next year.

Winners of the awards will be announced on 6 September at Zinc in Federation Square. We will keep you posted with the outcome.

LEARN LOCAL PROVIDER FORUM

Hampton Community Centre 1.00pm – 3.30pm on Wednesday 31 August

2010 Data Pack will be presented and Marie Vassallo will share her findings on the Invalid Enrolment Audit.

Don't forget to RSVP if you have not already done so.

TURKEY'S POPULAR AT THIS TIME OF YEAR!

Rumour has it
Elain Bakker from Rye Community House is headed for Istanbul in September coincidentally so is Janine from the Regional Office.

RO staff will go to any lengths to support Southern Metropolitan Learn Local Providers!